## FASTENAL'S BLUE LANE FREIGHT SHIPPER'S GUIDE

### What do I need to drop off the shipment?

An Appointment
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- You cannot schedule an appointment without a confirmation. Once confirmation is received, please schedule your appointment with the origin store location. Blue Lane Freight Coordinators cannot assist in scheduling the appointment. No walk-in business available currently.
- Shipment Number
- Valid federal/state ID
  - Name on ID must match name for shipper on rate agreement.

### **Shipment Requirements:**

Shipments must be completely packaged prior to dropping off at the store.
Must be secured and pallet jack/forklift accessible on a pallet or in a crate. Parcel shipments are not required to
be on a pallet and can be in a box not exceeding the listed dimensions. NO OVERHANG ALLOWED.
All crate interiors must be available for inspection at drop off.
Must be drained of all fluids and all batteries must be disconnected.
Commodity must match rate agreement. NO FORBIDDEN COMMODITIES ALLOWED.
Dimensions and weight must match rate agreement.
For complete list of transportation restrictions, forbidden commodities, additional fees, services, and more, see
BLUE LANE FREIGHT PROCESS GUIDE.

# How do I track the shipment?

Email your shipment number to tracking@fastenal.com and a coordinator will contact you within 1 business day.

# How long will it take to get to the destination?

**FASTENAL DOES NOT GUARANTEE TRANSIT TIMES.** Any delivery days/times provided are just estimates. Shipments take an average of 5 to 10 business days. Some deliveries may take longer due to shipment size, capacity on requested routes, weather/environmental conditions that prevent travel, holiday schedules, etc.

#### How do I contact the BLUE LANE FREIGHT coordinating team?

The best way to reach a coordinator is via the team email <a href="mailto:bluelanefreight@fastenal.com">bluelanefreight@fastenal.com</a>. The Blue Lane Freight team is broken down into groups to help divide the large volume of requests and shipments. Please see the 'contact us' section in your quote or confirmation email to see the primary contact information for the coordinators that have handled your shipment to date.